

Executive Director	Area	Position	Role Requirements (where role has originated from, information about role, duties involved etc....)	Authorised Individual	Job Title
Neil Dardis	Finance	Authorised Signatory	In line with the scheme of delegation. Constitutional requirement (annex 8)	Executive Directors (incl. Nigel Foster) and Chris Jarvis	Executive Directors (incl. Director of Finance and IM&T) and Interim Company Secretary
Alison Szewczyk/Maxine McVey	CQC	CQC Registered Manager	Health and Social Care Act 2008 (Regulated Activities) Regulations 2014: Regulation 7 https://www.cqc.org.uk/guidance-providers/regulations-enforcement/regulation-7-requirements-relating-registered-managers	Alison Szewczyk/Maxine McVey	Interim Directors of Nursing
Alison Szewczyk/Maxine McVey	CQC	CQC Registration	The Care Quality Commission (CQC) regulates all health and social care services in England. The commission ensures the quality and safety of care in hospitals, dentists, ambulances, and care homes, and the care given in people's own homes.	Alison Szewczyk/Maxine McVey	Interim Directors of Nursing
Alison Szewczyk/Maxine McVey	Medicine	Controlled Drugs Accountable Officer (including the destruction of)	NHS England The Controlled Drugs (Supervision of management and use) regulations 2013 Single Operating Model. (link as of 16.05.18 - https://www.england.nhs.uk/wp-content/uploads/2013/11/som-cont-drugs.pdf) In 2007, The Controlled Drugs (Supervision of Management and Use) Regulations 2006 were introduced as part of the Government's response to the Shipman Inquiry's Fourth report in 2004. Controlled Drugs (CDs) are essential to modern clinical care. As such, it is essential that NHS England enforces robust arrangements for the management and use of CDs to NHS Act 2006 Schedule 7 16(2)(a)	Alison Szewczyk/Maxine McVey	Interim Directors of Nursing
Alison Szewczyk/Maxine McVey	Medicine	Director of Nursing		Alison Szewczyk/Maxine McVey	Interim Directors of Nursing
Alison Szewczyk/Maxine McVey	Medicine	Medicines/Medications Safety Officer (MSO)	MSO Handbook: https://www.sps.nhs.uk/wp-content/uploads/2016/09/Medication-Safety-Officer-Handbook_v1Sep16_YJ.pdf The Medication Safety Officer role was created on 20th March 2014 following the publication of an NHS England Patient Safety Alert that aimed https://www.england.nhs.uk/ourwork/litc-op-eolc/improving-eolc/commitment-for-end-of-life-care/	Dr Mark Lloyd	Consultant Rheumatologist
Alison Szewczyk/Maxine McVey	Nursing	End of Life Care		Steve Roots	FTSU Guardian
Alison Szewczyk/Maxine McVey	Nursing	Mental Health Lead	https://www.england.nhs.uk/wp-content/uploads/2017/02/adult-pocket-guide.pdf	Alison Szewczyk/Maxine McVey	Interim Directors of Nursing
Alison Szewczyk/Maxine McVey	Nursing	Non medical prescribing lead	The NMP lead will: • Operationally and strategically lead non-medical prescribing in acute and community services.	Alison Szewczyk/Maxine McVey	Interim Directors of Nursing
Alison Szewczyk/Maxine McVey	Patient Safety	CAS Liaison Officer	The CAS Liaison Officer is the nominated lead for the Trust to manage patient safety alerts received from the CAS system. The Central Alerting System (CAS) is a web-based cascading system for issuing medical device alerts, patient safety alerts, important public health messages and other safety critical information and guidance to NHS Trusts from the MHRA, NHS England and DoH Estates team. https://www.cas.dh.gov.uk/ViewandAcknowledgment/ViewAttachment.aspx?Attachment_id=102096 In the interests of patients, staff and visitor safety all NHS healthcare providers Commissioners, Dental practices and GP surgeries have a mandatory requirement to report defects and failures (D&F) involving engineering plant, infrastructure and non-medical devices to the Department of Health. This will enable the sharing of information across all NHS service providers via the Central Alerting System (CAS)	Alison Szewczyk/Maxine McVey	Interim Directors of Nursing
Alison Szewczyk/Maxine McVey	Patient Safety	Falls Lead	https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/586382/falls_and_fractures_consensus_statement.pdf To drive the strategic changes relating to clinical care, this includes evidence based practice and improving the culture of safety to reduce harm. The committee forms part of the reporting and assurance framework for Trust Board and Commissioners.	Alison Szewczyk/Maxine McVey	Interim Directors of Nursing
Janet King (buildings) and Alison Szewczyk/Maxine McVey	Patient Safety	Fire Safety (board member)	Evacuation policies	Janet King (buildings) and Alison Szewczyk/Maxine McVey	Interim Directors of Nursing
Alison Szewczyk/Maxine McVey	Patient Safety	Medical Devices Safety Officer (MDSO)	See also Medications Safety Officer (MSO): https://www.sps.nhs.uk/wp-content/uploads/2016/09/Medication-Safety-Officer-Handbook_v1Sep16_YJ.pdf Nominated by PQC (Patient Quality Committee), this role will support local medical device incident reporting and learning, act as the main contact for Non-Executive director responsible for overseeing complaints	Janet King/ Alison Szewczyk/Maxine McVey	Executive Directors
Alison Szewczyk/Maxine McVey	Quality	Complaints Non-Executive Director		Mike O'Donovan	Non-Executive Director
Alison Szewczyk/Maxine McVey	Safeguarding	Child Sexual Exploitation Lead	Pocket guide: https://www.england.nhs.uk/wp-content/uploads/2017/02/cse-pocket-guide.pdf	Deidre Race	Safeguarding lead
Alison Szewczyk/Maxine McVey	Safeguarding	Deprivation of Liberty & Safeguarding (DoLS) Lead	The Safeguarding Adult at Risks Leads for the Trust manage the day to day operational development of Mental Capacity Act and Deprivation of Liberty Safeguards and provides assurance to the Trust Mental Health Act and Mental Capacity Act Committee on compliance with the Mental Capacity Act and Deprivation of Liberty Safeguards and identifies any risks and makes recommendation on service improvement design.	Alison Szewczyk/Maxine McVey	Interim Directors of Nursing

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Alison Szewczyk/Maxine McVey	Safeguarding	Safeguarding Adults (Safeguarding & Prevent Lead)	https://www.england.nhs.uk/wp-content/uploads/2017/02/adult-pocket-guide.pdf Care Act 2014 NHS England safeguarding policy: https://www.england.nhs.uk/wp-content/uploads/2015/07/safeguard-policy.pdf	Alison Szewczyk/Maxine McVey	Interim Directors of Nursing
Alison Szewczyk/Maxine McVey	Safeguarding	Safeguarding Children	NHS England Safeguarding policy: https://www.england.nhs.uk/wp-content/uploads/2015/07/safeguard-policy.pdf https://www.england.nhs.uk/ourwork/safeguarding/our-work/child-network/ Safeguarding children within their organisation and working closely with the Trust Board to ensure that all services are aware of their responsibilities	Alison Szewczyk/Maxine McVey	Interim Directors of Nursing
Alison Szewczyk/Maxine McVey	Safeguarding	Safeguarding Named Midwifery	Lead on safeguarding issues within maternity. Answer to Christina Rattigan Named Midwife for safeguarding	Emma Luhr	Head of Midwifery
Alison Szewczyk/Maxine McVey	Safeguarding	Trust lead for Prevent	Prevent is part of the UK's Counter Terrorism Strategy known as CONTEST. Prevent works to stop individuals from getting involved or supporting terrorism or extremist activity. Radicalisation is a psychological process where vulnerable and/or susceptible individuals are groomed to engage into criminal, terrorist activity. The Prevent Programme is designed to	Alison Szewczyk/Maxine McVey	Interim Directors of Nursing
Dan Bradbury	Operations	Executive Lead of Children and Young People's Services	Provides executive leadership and oversight across the organisation for improving the experience of children, young people and their families whatever the setting.	Dan Bradbury	Chief Operating Officer
Dan Bradbury	Operations	Accountable Emergency Officer/ Emergency Preparedness	Under the Civil Contingencies Act (2004), NHS organisations and providers of NHS funded care must show that they can effectively respond to emergencies and business continuity incidents while maintaining services to patients. NHS England Core Standards for Emergency Preparedness, Resilience and Response (EPRR) - available online (link as of 16.05.18 - https://www.england.nhs.uk/wp-content/uploads/2015/06/nhse-core-standards-150506.pdf)	Dan Bradbury	Directors of Operations
Janet King	CEO Office	Company Secretary (aka Trust or Board Secretary)	The NHS Foundation Trust Code of Governance (Appendix A: The role of the NHS foundation trust secretary) recommends giving careful consideration to the appointment of a trust secretary. Link as of 16.05.18 - https://www.gov.uk/government/publications/nhs-foundation-trusts-code-of-governance Under the Code of Governance, appointing and removing the trust secretary will be a joint matter for the chief executive and chair. https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/284473/Governors_guide_August_2013_UPDAT_ED_NOV_13.pdf PAGE 17 Neither the trust secretary nor the membership secretary are mandatory roles and NHS foundation trusts may have established different roles to cover these responsibilities.	Chris Jarvis	Interim Company Secretary
Janet King	CEO Office	Seal Custodian	Constitutional provision that the Company Secretary shall be custodian of the Seal and report to the Audit & Risk Assurance Committee on entries.	Chris Jarvis	Interim Company Secretary
Janet King	Estates	Contract Compliance (Head of)	Overall responsible contractually for the performance management and compliance of the Kier contract with the Trust	Stephen Hyland	Contract Manager
Janet King	Estates	Contract Notices (Authorised person for)	Responsible for all contract negotiations and agreements	Stephen Hyland	Contract Manager
Janet King	Facilities	Authorised Engineer	The AE acts as a professional advisor in their area of speciality such as electrical, medical gases, steam, ventilation etc. These are not appointments require by any any statutory regulations but as recommended in NHS guidance.	Colin Mapperley	Director of Estates & Facilities
Janet King	Facilities	COSHH	COSHH is the law that requires employers to control substances that are hazardous to health. http://www.hse.gov.uk/coshh/basics.htm To advise the lead Executive and where appropriate, the Chief Executive on changes to health & safety risks, RIDDOR/COSHH, legislation, and advise on implications and actions to improve.	Ian Wilson	Head of Occupational Health & Safety
Janet King (buildings) and Alison Szewczyk/Maxine McVey (fire policy, training)	Facilities	Fire Safety (board member)	Capital Investments	Janet King (buildings) and Alison Szewczyk/Maxine McVey (fire policy, training)	Deputy CEO and Director of HR & Corporate Services
Janet King	Facilities	Health and Safety, Security & Fire (Head of)	https://www.england.nhs.uk/wp-content/uploads/2017/04/pol-1002-health-safety-policy.pdf 1.2 NHS England recognises that complying with The Health and Safety at Work etc. Act 1974 and pertaining regulation is a legal requirement, not a matter of choice. To advise the lead Executive and where appropriate, the Chief Executive on changes to statutory compliance issues, to provide information and advice and development of the Trust wide safety management systems	Ian Wilson	Head of Occupational Health & Safety
Janet King	Facilities	RIDDOR	RIDDOR puts duties on employers, the self-employed and people in control of work premises (the Responsible Person) to report certain serious workplace accidents, occupational diseases and specified dangerous occurrences (near misses). Link as of 22.05.18 - http://www.hse.gov.uk/riddor/ To advise the lead Executive and where appropriate, the Chief Executive on changes to health & safety risks, RIDDOR/COSHH, legislation, and advise on implications and actions to improve.	Ian Wilson	Head of Occupational Health & Safety

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Janet King	HR	Equality and Diversity Lead	https://www.england.nhs.uk/about/equality/ Each year public bodies, subject to section 149 of the Equality Act 2010 and the specific equality duties, are required to publish equality information. https://www.legislation.gov.uk/ukpga/2010/15/section/149	Janet King	Deputy CEO and Director of HR & Corporate Services
Janet King	Security	Local Security Management Specialist	A key part of this function and one of NHS Protect's five strategic aims is to quality assure the delivery of anti-crime work with stakeholders to ensure that the highest standards are consistently applied as part of the requirement of NHS Protect	Kay Loudon-Bruce and Mark Colley	Local Security Management Specialist
Janet King	Security	Security Management Director/Security Lead (External) (Environment)	Ensure that the guiding principles and legislation, which govern the management of security risks within the Trust	Janet King	Deputy CEO and Director of HR & Corporate Services
Janet King	Estates	Sustainability Lead	The Trust has an obligation to work in a way that has a positive effect on the communities we serve. Sustainability means spending public money well, making smart and efficient use of natural resources and building healthy, resilient communities. FHFT Annual Report 2017-18	Richard Hilson	Head of Sustainability
Dan Bradbury	Medicine	Hospital Pharmacy and Medicines Optimisation Executive Lead	Responsibility for overseeing the development and delivery of the Hospital Pharmacy Transformation Programme (HPTP).	Dan Bradbury	Chief Operating Officer
Neil Dardis	CEO Office	Chief Executive	NHS Act 2006, schedule 7 16 (1)(a) Link as of 16.05.18 - https://www.legislation.gov.uk/ukpga/2006/41/schedule/7	Neil Dardis	Chief Executive
Neil Dardis	CEO Office	Membership secretary or manager	https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/284473/Governors_guide_August_2013_UPDAT_ED_NOV_13.pdf PAGE 18 Neither the trust secretary nor the membership secretary are mandatory roles and NHS foundation trusts may have established different roles to cover these responsibilities.	Sarah Waldron	Membership & Engagement Officer
Neil Dardis	Finance	Accountable (accounting) Officer	The NHS Act 2006 designates the chief executive of an NHS foundation trust as the accounting officer. Link as of 16.05.18 - https://www.gov.uk/government/publications/nhs-foundation-trusts-accounting-officers-responsibilities NHS Act 2006 states that the Chief Executive is the accounting officer with responsibility for propriety and regularity of public finances for which they are answerable and for the keeping of proper accounts as set out in NHS FT Accounting Officer Memorandum issued by Monitor	Neil Dardis	Chief Executive
Nigel Foster	CEO Office	Audit Committee	NHS Constitution: NHS Audit committee Handbook: https://www.hfma.org.uk/docs/default-source/publications/guides---%27look-inside%27-documents/nhs-audit-committee-handbook---look-inside.pdf?sfvrsn=0 PAGE 5 Why a Governing Body has an Audit Committee – the Statutory Basis Every NHS organisation is required to have an audit committee that reports to its governing body. The formal requirements to have an audit committee are set out in different documents, depending on the organisation: • For clinical commissioning groups (CCGs), s14M of the NHS Act 2006 (inserted by s25 of the 2012 Act) and NHS England's Model Constitution Framework (section 6.6.3) • For foundation trusts (FTs), Monitor's NHS Foundation Trust Code of Governance	Dawn Kenson	Senior Independent Non-Executive Director
Nigel Foster	CEO Office	Auditor	NHS Act 2006 Schedule 7 para 23 Auditors from April 2018 - https://www.bdo.co.uk/en-gb/services/audit-assurance	Greg Rubins	BDO
Nigel Foster	CEO Office	Procurement Non-Executive Director	On 3 February 2016, every NHS Provider received a letter from either Monitor or the NHS TDA, co-signed with Dr Dan Poulter, Minister of State for Health. It highlights some immediate actions to take to improve procurement. This letter also asked for your organisation to nominate a	Rob Pike	Deputy Chairman and Independent Non-Executive Director
Nigel Foster	Finance	Director of Finance	NHS Act 2006 Schedule 7 16(1)(a)	Nigel Foster	Director of Finance and IM&T
Nigel Foster	Fraud	Compliance Officer under the Bribery Act	INFO: https://www.england.nhs.uk/wp-content/uploads/2013/11/frd-brib-corr-pol.pdf https://cfa.nhs.uk/counter-fraud-standards	Nigel Foster	Director of Finance and IM&T
Nigel Foster	Fraud	Counter Fraud Lead	INFO: https://www.england.nhs.uk/wp-content/uploads/2013/11/frd-brib-corr-pol.pdf https://cfa.nhs.uk/counter-fraud-standards	Suki Pooni/ Mark Kinsella	Grant Thornton UK LLP
Nigel Foster	Fraud	Security (Fraud) Non-Executive Director	In line with NHS Protect and Commissioning contract requirements the Trust should have a NED nominated for overiewing security management within the Trust. The role involves reviewing minutes and attending SAG if desires. Some training is available via NHS Protect. Note the Secretary of State has made some legal Directions here, which set these matters out in greater detail. The Trust must comply with the Secretary of State Directions to NHS Bodies on Security Management Measures 2004 made under the National Health Service Act s16(D), 17 and 126 (4) 1977. The contract requirement arises because of these Directions.	Rob Pike	Non-Executive Director
Nigel Foster	Fraud	Security Executive Lead (Fraud)	Requirement of NHS Protect requests a member of the executive board or equivalent body to oversee and provide strategic management and support for all anti-fraud, bribery and corruption work within the organisation.	Nigel Foster	Director of Finance and IM&T
Nigel Foster	IT	Chief Information Officer	Responsible for the traditional information technology and computer systems of an organisation.	Ward Priestman	Chief Information Officer
Nigel Foster	IT	Data Protection Officer	Data Protection Act 2018 (incorporating the GDPR 2018) Section 69 (1)	Nicola Gould	Head of Information Governance

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Nigel Foster	IT	Data Quality	https://www.england.nhs.uk/wp-content/uploads/2016/03/local-commissioning-data-quality-guidance.pdf Page 5 of the above states: data controllers are required under the Data	Jayne Turner	Head of Data Quality & Clinical Coding
Nigel Foster	IT	Director responsible for Information	Trust wide monitoring of systems and information stores are properly assessed for security, that confidentiality, integrity and availability are maintained, that staff are aware of their responsibilities, roles and	Nigel Foster	Director of Finance and IM&T
Nigel Foster	IT	Director responsible for Information Governance	Responsible for clinical governance, service planning and performance management clear strategy and policy framework which ensures patient confidentiality and appropriate use of information, which meet the legislative requirements.	Nigel Foster	Director of Finance and IM&T
Nigel Foster	IT	Freedom of Information Act Lead	The Information Governance Strategy and Policy states that the Executive lead is the Director of Finance & Performance. The Head of Marketing & Communications advises on FOI releases. The responsible manager is the Director of IM&T. The lead manager is the Information Governance Manager.	Nigel Foster	Director of Finance and IM&T
Nigel Foster	IT	Information Asset Owner	https://digital.nhs.uk/services/organisation-data-service/our-services#IAO The Information Asset Owner (IAO) will be a senior member of staff who is the nominated owner for one or more identified information assets of the organisation. IAOs will support the organisation's SIRO in their overall information risk management function as defined in the organisation's policy. The IAO nomination form must be sent by the registered SIRO from the SIRO's email account. There is no limit to the number of IAO's a SIRO can nominate within their organisation.	Nigel Foster	Director of Finance and IM&T
Nigel Foster	Risk	Senior Information Risk Owner (SIRO)	https://digital.nhs.uk/services/organisation-data-service/our-services#SIRO A Senior Information Risk Owner (SIRO) is an Executive Director or member of the Senior Management Board of an organisation with overall responsibility for an organisation's information risk policy. The SIRO is accountable and responsible for information risk across the organisation. They ensure that everyone is aware of their personal responsibility to exercise good judgement, and to safeguard and share information appropriately. A SIRO is responsible for user access into Systems and Service Delivery (SSD) systems and this is done by submitting a Data User Certificate (DUC)	Nigel Foster	Director of Finance and IM&T
Pradip Patel	CEO Office	Chairperson	NHS Act 2006 schedule 7 16(1)(b) Link as of 16.05.18 - https://www.legislation.gov.uk/ukpga/2006/41/schedule/7	Pradip Patel	Chairman
Pradip Patel	CEO Office	Deputy Chairman	Constitutional requirement. Non-Executive Director to deputise for the Chairman on the Board and Council of Governors. Appointed by the Council of Governors for a maximum term of 3 years https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/284473/Governors_guide_August_2013_UPDAT_ED_NOV_13.pdf PAGE 16	Rob Pike	Deputy Chairman and Independent Non-Executive Director
Pradip Patel	CEO Office	Governors (Board of Governors)	NHS Act 2006 Schedule 7 para 7	Council of Governors; public, stakeholder and staff	Governors
Pradip Patel	CEO Office	Healthwatch Governor representative	Healthwatch requested that a governor be nominated as a contact point - appointment agreed at Council of Governors	Mary Probert	Public Governor: Surrey Heath & Runnymede
Pradip Patel	CEO Office	Lead Governor	https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/284473/Governors_guide_August_2013_UPDAT_ED_NOV_13.pdf PAGE 17 Constitutional requirement. Lead of the Council of Governors. Job Description Refers	Bob Bown	Lead Governor - Public: Surrey Heath & Runnymede
Pradip Patel	CEO Office	Nominations Committee	NHS Constitution	Pradip Patel	Chairman
Pradip Patel	CEO Office	Non-Executive Director 1	NHS Act 2006 Schedule 7 para 16(1)(b) - Board Director appointed by the Council of Governors for a maximum of 3 years	Mark Escolme	Independent Non-Executive Director
Pradip Patel	CEO Office	Non-Executive Director 2	NHS Act 2006 Schedule 7 para 16(1)(b) - Board Director appointed by the Council of Governors for a maximum of 3 years	Dawn Kenson	Senior Independent Non-Executive Director
Pradip Patel	CEO Office	Non-Executive Director 3	NHS Act 2006 Schedule 7 para 16(1)(b) - Board Director appointed by the Council of Governors for a maximum of 3 years	Ray Long	Independent Non-Executive Director
Pradip Patel	CEO Office	Non-Executive Director 4	NHS Act 2006 Schedule 7 para 16(1)(b) - Board Director appointed by the Council of Governors for a maximum of 3 years	Mike O'Donovan	Independent Non-Executive Director
Pradip Patel	CEO Office	Non-Executive Director 5	NHS Act 2006 Schedule 7 para 16(1)(b) - Board Director appointed by the Council of Governors for a maximum of 3 years	Rob Pike	Deputy Chairman and Independent Non-Executive Director
Pradip Patel	CEO Office	Non-Executive Director 6	NHS Act 2006 Schedule 7 para 16(1)(b) - Board Director appointed by the Council of Governors for a maximum of 3 years	Thoreya Swage	Independent Non-Executive Director
Pradip Patel	CEO Office	Non-Executive Director 7	NHS Act 2006 Schedule 7 para 16(1)(b) - Board Director appointed by the Council of Governors for a maximum of 3 years	John Weaver	Independent Non-Executive Director
Pradip Patel	CEO Office	Remuneration Committee	NHS Constitution	Dawn Kenson	Senior Independent Non-Executive Director

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Pradip Patel	CEO Office	Senior Independent Director (SID)	https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/284473/Governors_guide_August_2013_UPDATED_NOV_13.pdf PAGE 17 Senior independent director One of the independent non-executive directors should be appointed by the board of directors as the senior independent director (SID). This appointment should be made in consultation with the council of governors. The SID should act as the point of contact with the board of directors if governors have concerns which approaches through normal channels have failed to resolve or for which such approaches are inappropriate. The SID may also act as the point of contact with the board of directors for governors when they discuss, for example, the chair's performance appraisal and his or her remuneration and other allowances.	Dawn Kenson	Senior Independent Non-Executive Director
Tim Ho	CEO Office	Caldicott Guardian	A Caldicott Guardian is a senior person responsible for protecting the confidentiality of a patient and service-user information and enabling appropriate information-sharing. Each NHS organisation is required to have a Caldicott Guardian (NHS Health Service Circular: HSC 1999/012 refers). Link as of 16.05.18 - https://www.gov.uk/government/groups/uk-caldicott-guardian-council	Tim Ho	Medical Director
Tim Ho	Facilities	Decontamination Lead	Delegated responsibilities for the management of the prevention and control of infections delegated by the decontamination lead to include the following 5 key aspects: <ul style="list-style-type: none">• Trust-wide surveillance and control of infections• The safe decontamination and management of reusable surgical instruments• Trust-wide procurement and management of medical devices• Cleaning of medical equipment at point of care• The control of environmental cleanliness	Andrew McCulloch	Manager of HSDU (Hospital Sterilisation and Disinfection Unit)
Janet King	HR	Freedom to Speak Up (FTSU) Guardian (Raising Concerns/ Whistleblowing)	https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/513245/whistleblowing_policy_consult_resp_30_march__2_.pdf Policy to have a FTSU Guardian in every foundation trust	Steve Roots	FTSU Guardian
Tim Ho	Medicine	Director of Infection Prevention & Control (DIPC)	The Director of Infection Prevention and Control (DIPC) is a role (whether by that name or another) required by all registered NHS care providers under current legislation. The Health and Social Care Act 2008: Code of Practice for the NHS on the prevention and control of Healthcare associated infections and related guidance. Department of Health. London. 2009.	Tim Ho	Medical Director
Tim Ho	Medicine	Human Tissue Authority Designated Lead/Individual	https://www.hta.gov.uk/roles-and-responsibilities Designated Individuals (DIs) •DIs have a legal duty to ensure that statutory and regulatory requirements	Tim Ho	Medical Director
Tim Ho	Medicine	Medical Director	NHS Act 2006, schedule 7 para 16(2)	Tim Ho	Medical Director
Tim Ho	Medicine	Responsible Officer for Medical Revalidation (RO)	Medical revalidation is based on a local evaluation of doctors' practice through the regular appraisals which they receive from their employers. The Trust needs to have the right systems in place locally, such as appraisal and clinical governance, to support doctors with the requirements set by the Medical Council. The role of the Responsible Officer is to ensure this is in place and is effective.	Tim Ho	Medical Director
Tim Ho	Patient Safety	Radiation Protection Officer	To ensure radiology guidelines are adhered to for a safe working environment for staff and patients	Bridget Manock	Radiology General
Tim Ho	Safeguarding	Guardian of safe working hours	Information on guardians of safe working and exception reporting will now be collated by The Care Quality Commission (CQC) as part of its well led domain of inspections. The guardians of safe working (GoSW) were introduced as part of the 2016 contract for doctors in training. They were appointed in all employing trusts to identify and improve poor working practice - specifically in terms of working hours and missed educational opportunities. To ensure that the safety provisions of the new terms and conditions of service for junior doctors were working correctly, and to provide trust boards with a quarterly report on working hours.	Kunal Khanna	Guardian of safe working hours
Tim Ho	Safeguarding	Safeguarding Named Doctor (Acute)	Promoting good practice and should support the organisation in its clinical governance role ensuring a safeguarding strategy is in place and delivered	Jenny Tringham	Consultant Physician
Tim Ho	Information	Chief Clinical Information Officer	The role of the Clinical Information Officer is required to support the strategic aims of the Hospital taking particular responsibility for; - Ensuring clinical adoption and engagement in use of technology - Driving continuous clinical process improvement focused on patient outcomes and efficiency - Developing clinical Information that supports and enhances organisational reform	Graham Smith	Consultant Orthopaedic Surgeon